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Request for Proposals: K-12 Curriculum Review and Revision Framework

SUBMISSION INSTRUCTIONS

You are invited to submit a proposal for a project by the Chiefs of Ontario to produce a First Nations Curriculum Review and Revision Framework. The purpose of this framework is to integrate First Nations' voices in the existing Ontario Ministry of Education curriculum review and development process.

Please add this page to the front of your proposal.

REQUEST FOR FACILITATOR PROPOSALS

Submission Deadline: **June 3, 2026 at 4 pm.**

Legal Name:	
Address:	
Telephone Number:	
Facsimile Number:	
Email Address:	

Send Proposal to:

Attn: Mick Staruck
Chiefs of Ontario
468 Queen St. E - Suite 400
Toronto, ON M5A 1T7
Email: Michael.Staruck@coo.org

A proposal must be submitted as a PDF file to Chiefs of Ontario. The proposal must be received by Chiefs of Ontario no later than the deadline date. A proposal submitted in any other manner or late may be disqualified.

The proposal shall be irrevocably open for acceptance and binding on the Facilitator for fourteen (14) days after the Submission Deadline date.

The interested candidate's proposal must include the following:

- A demonstration of their expertise in the Ontario K-12 Curriculum development process.
- A work plan in alignment with the project deliverables within the provided timeframe of June 2026-August 21, 2026

- Outline ideas of a transformational framework that places First Nations participation in all stages of the current Ontario K-12 curriculum development and review process
- A proposed budget for the completion of the work with a budget schedule in alignment with the completion of each project deliverable for a maximum amount of \$ 30,000.

BACKGROUND AND CONTEXT

The First Nation Lifelong Learning Table (FNLLT) is a bilateral process between First Nations and the Ministry of Education established to explore ways to support and collaboratively improve educational opportunities and outcomes for First Nations learners. First Nations communities and peoples have long emphasized the importance of a collaborative approach to developing and implementing curricula that are culturally appropriate, historically accurate, and serve the unique needs of First Nations students and communities.

Currently, First Nations may or may not contribute to the curriculum development and review process via various invitations distributed by the Ministry of Education. However, participation is not consistent, and the diversity among First Nations across Ontario is often not represented. All First Nations learners, regardless of where they learn and where they reside, require access to curricula that are grounded in their own cultural, linguistic, and geographic uniqueness. All curriculum development activities undertaken by the Ministry of Education must consider, respect, and be inclusive of the collective nature of Nations and the rich diversity among the First Nations communities in Ontario.

The COO Education Sector is seeking the services of a consultant to identify, evaluate, and recommend evidence-based intervention strategies to support the inclusion of First Nation participation in all phases of the Ontario K-12 curriculum development and review process.

OBJECTIVES AND KEY DELIVERABLES:

- Examine the current Ontario Ministry of Education Curriculum Review and Revision process for gaps and opportunities for First Nation inclusion at all stages of the current process.
- Research and gather First Nation-specific curriculum development resources, methodologies, and frameworks.
- Complete vetting of the Ministry of Education master curriculum resource list, prioritizing accuracy, authenticity, and respectful representation for First Nations
- Create a framework that incorporates First Nations' voice in the existing curriculum review and revision process, ensuring that First Nations technicians, experts, and Knowledge Keepers are co-leads and decision-makers in all phases of the Ontario Ministry of Education Curriculum Review and Revision process.
- Incorporate necessary strategies for gathering input and feedback on the draft product.

- Produce a detailed visual and narrative framework that connects First Nations participation in the 8-step provincial curriculum review and revision cycle.
- Initial meeting to finalize methodologies, work schedules, and communication to be scheduled the week of June 8, 2026
- First Nation-specific curriculum development resources, methodologies, and frameworks report June 26, 2026
- Vetted Ministry of Education master curriculum resource list by July 10, 2026
- Draft Framework and report by: July 20, 2026
- Final Framework and report: Aug 21, 2026

WORKING RELATIONSHIP

- This contract will be supervised by the Chiefs of Ontario, the Associate Director of Education
- The Consultant will work alongside and will meet regularly with Patrik Lowen Associate Director of Education, Karleigh Palmer Sr. Policy Analyst, and the FNLLT Curriculum Task Team

REQUIRED SCHEDULE WITH MILESTONES

Date	Milestone
Week of June 8, 2026	Initial meeting to discuss the scope of work, methodologies, work schedules, and the communication process
June 26, 2026	Deliver First Nation-specific curriculum development resources, methodologies, and frameworks report
July 10, 2026	Deliver vetted Ministry of Education master curriculum resource list (<i>delivery date dependent on access to list</i>)
July 20, 2026	Deliver draft Framework
August 21, 2026	Deliver final Framework

PROFESSIONAL FEES

Applicants are to complete the Fee Schedule as fully as possible by replicating the table below in their proposal. Do not include HST in fees quote, but specify where HST is applicable. The fees quoted should be the applicant's best and only price. Estimated cost is the estimated hours multiplied by the hourly rate. **All travel expenses must be included in the Proposal Fee Schedule – unless COO requests additional travel.**

Work Components	Estimated Hours	Hourly Rates	Est. Cost (Hours Times Rates)	Est. Time Completion

Contingency Rate				
Total Cost & Completion Dates				

Additional points for applicants to consider:

- The Facilitator must commit to a firm price for the entire contract. No increases during the course of the contract will be allowed. All subcontractors' fees must be included in the quoted fees.
- Expenses should be estimated and explained with the Professional Fee schedule

PROPOSAL EVALUATION

All submissions will be evaluated on the following criteria:

- Quality of the proposal;
- Capacity of the applicant to undertake the project;
- Appropriateness of the project budget and timelines;

COO RESERVES THE RIGHT TO:

- Reject any or all proposals received;
- Enter into negotiations with one or more applicants on any aspect of the proposal;
- Accept any proposal in whole or in part;
- Cancel, modify or reissue this document at any time;
- Verify any and all information provided in the proposal.

PROPOSAL REQUIREMENTS:

All submissions must include the following:

- Cover Letter;
- Detailed work plan with all deliverables accounted for;
- Completed fee schedule of estimated budget in alignment with deliverables;
- CVs and References.

RECEIPT OF PROPOSALS

Proposals need to be clearly marked via email with all necessary attachments: **“K-12 Curriculum Review and Revision Framework”** by **4:00pm June 3, 2026** Eastern Standard Time (EST).

Please submit electronically to Michael.staruck@coo.org Submissions received after the stated deadline will not be accepted.

Selection of consultant will be awarded by **June 5, 2026** .